Appendix B

Forms

Guidelines for Determining Alternate Assessment Participation

	(to be used by IEP teams in decision making)	
	(Optional)	
Student Name:		

Student has characteristics of a severe disability including:

Significant deficits in language and communication	YES	NO
Significant deficits in adaptive behaviors	YES	NO
Significant deficits in generalization and/or demonstration of skills across	YES	NO
environments		
Need for very intensive, highly specialized instruction	YES	NO

(All statements should be circled "YES" in order for the alternate assessment to be considered the appropriate assessment format. If any characteristic is circled "NO", alternate assessment may not be appropriate for this student.)

The instructional program which reflects the student's progress in the general curriculum:

Allows for modified performance levels through the use of alternate	YES	NO	
achievement standards and/or reduced complexity.			

(This statement should be circled "YES" in order for the alternate assessment to be considered the appropriate assessment format. If this statement is circled "NO", alternate assessment may not be appropriate for this student.)

The student is:

Generally unable, even with accommodations, to demonstrate knowledge	YES	NO
and skills on the district-wide assessment used for the majority of students		

(This statement should be circled "YES" in order for the alternate assessment to be considered the appropriate assessment format. If this statement is circled "NO", alternate assessment may not be appropriate for this student.)

The participation decision is based primarily on:

	Pr	1111001111	011.		
Poor attendance	YES	NO	Categorical disability level	YES	NO
English language learner	YES	NO	Social/cultural/economic	YES	NO
status			differences		
Disruptive behavior	YES	NO	Level/label/cutscore	YES	NO
Reading level	YES	NO	Location of service delivery	YES	NO
Expectation of poor	YES	NO	Time receiving sp. ed.	YES	NO
performance			services		
Low achievement	YES	NO			

(All statements should be circled "NO" in order for the alternate assessment to be considered the appropriate assessment format. If any characteristic is circled "YES", alternate assessment may not be appropriate for this student.)

IEP Team Member Signature	Title	Date

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Iowa Alternate Assessment Portfolio Cover Sheet for ☐ Check either Reading, Mathematics,	Reading □ Mathematics □ Science
AEA IMS # Grade	
Student was enrolled on March 31, 2005 and is anticipated to be enrolled on M	Iarch 31, 2006 □
Select a benchmark or extended benchmark that relates to a school/district benchmark instruction and assessment, thereby improving instruction and assuring a substitution and a substitution and a substitution and a substitution and a	
Record the page numbers for each assessment strategy.	
Primary Standard and/or Benchmark	
CCSB Grade Level Standard:	
CCSB Grade Level Benchmark:	
District Grade Level Standard:	
District Grade Level Benchmark:	
Target Skill:	
IEP skill can be used if it aligns with the grade level benchmark	
Review: pgs. Observe: pgs.	Task: pgs.
Additional Standard and/or Benchmark CCSB Grade Level Standard:	
CCSB Grade Level Benchmark:	
CCSD Grade Level Delicilliark.	
District Grade Level Standard:	
District Grade Level Benchmark:	
District Grade Level Benefithark.	
Target Skill:	
IFP skill can be used if it alians with the grade level benchmark	

Task: pgs.

Review: pgs.

Achievement of Benchmarks:				
Breadth: pgs				
■ Depth (% of accuracy): pgs				
• Difficulty: pgs				
Independent Use of Adaptations (% of independence) pgs				
Self-Determination:				
Choices: pgs				
Reflection/Evaluation: pgs	ļ			
• Use of Evaluation: pgs				
Transfer and Generalization:				
• Setting 1: pgs	_			
Setting 2: pgs	_			
Setting 3: pgs	_			
Setting 4: pgs	_			
Additional Settings: pgs				

Video/Audiotape Description						
Student:	Date:					
Teacher:						
Label the videotape with the above information	ation. Keep a copy of this script with the tape.					

Segment Number	Segment Length	People Involved	Activity

Evidence Review Worksheet

Strategy	Definition	Evidence		Criteria					
Primary Benchme	ark:								
Review	Student product		Age ap	propriate		Cu	rriculum base	d	
and									
Observation	Graphed data collected weekly for a minimum of 12 weeks		Key	Dates	weekly data points	Vertical axis	Horizontal axis	Targeted skill	Summative %
and									
Task	Steps and student responses in a general education learning activity		Age appropriate Curriculum based						
A 11'4' 1 D 1	1.								
Additional Bench	Student product		A == ==			C	rriculum base	.1	
Review	Student product		Age ap	propriate		Cu	mculum base	u	
and	C4							1	
Task	Steps and student responses in a general education learning activity		Age appropriate Curriculum based						
	· •					•			
Other									
Adaptations	Student's independent use of adaptations, modifications, or assistive technology		Adapta	ations		Su	mmative %		
Self	Opportunities for		Choice Evaluation Use of eva		aluation to				
Determination								adjust per	formance
Settings	Places for learning/practice/ demonstration		1		2		3	4	

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Sample Task Format

Student Name	D	Date of Task Administration					
Age appropriate grade level activity (specify curriculum based)Tester							
Materials needed (must be age approp							
Activity (for planning purposes)							
Steps w/in the Learning Activity	Benchmark/Target Skill	Script for Each Step	Student Performance Indicators	Student Response			
Step 1:							
Step 2:							
Step 3:							
Step 4:							
Step 5:							
Step 6:							
Step 7:							
Step 8:							
Step 9:							
Step 10:							

Task Directions

- 1. Look at an age appropriate/curriculum based activity (based upon a specific standard/benchmark) that is commonly done with students. By using this "curriculum based" activity, the curriculum drives the task instead of the task being something that actually disrupts instruction.
- 2. Break it down into its steps. (Imagine yourself completing the activity and record the steps involved.) This isn't like a task analysis used for observation purposes since it may not be breaking a skill down to its prerequisite skills, but is the outline of steps within a lesson.
- 3. Record the steps that address the primary standard/benchmark to assist the scorer.
- 4. Develop a script to ensure consistent task administration and to let the student know what is expected of him/her at each step. This script may include directions or questions. The script should include references to materials used when ever necessary.
- 5. Determine how to set up the administration of the task (e.g., physical environment, where materials will be placed, etc.)
- 6. Specify performance indicators so whoever observes the student's performance can accurately describe it. These should be in terms of observable student behaviors or product characteristics. These indicators are generally scaffolded to indicate the level of prompt needed by the student and/or the complexity of his/her response. In thinking about student responses, it is not only important that all materials be accessible to the student but that response formats be accessible as well. This will entail making sure that adaptations, accommodations, modifications, and assistive technology be individualized and accessible to the student throughout.
- 7. Administer the task according to the script and record the student's responses.
- 8. Analyze the results to determine how to improve instruction as needed. For many tasks, you might consider developing a rubric to determine the student performance level.

(A self evaluation component could be another step that would allow the student to reflect upon his/her performance.)

Math Suggested Task Format

Age appropriate grade level activity (s lighthe general of scoring Key 1 = Full pro-	ed teacher	errect w/prompo	Mrs. Lasier	0, 0
Materials needed (must be age approprious to set up the task administration for the following the set of the s	(for planning purposes) Dec	elop on itenerous	for a trip of you	
Steps w/in the Learning Activity	Benchmark/Target Skill	Script for Each Step	Student Performance Indicators	Student Response
Step 1: Choose trips		Jork at these places, where would	Select by point	3
Step 2. List lodging pers	apply Hopertie	Look at these 3.	in" to type	3/2
step 3 List find expense	apply # properties	Look at these 2 restaurants, which	w2 //	3/2
Lest entertainent	apply properties	What would world world	do? 11	3/3
step 5; Lean sportations	apply # propedites	Look at these, ?	11	3/3
Calculate total cas	f problem of stes	Dotal your Cost + mull. X7	total amount &	a calculate !
tep 7: I over under	Reuson quatitatively	Compare cost	Choose what	2
Recalculate	solve moth	add again	compute using	2
Creste minertaly	/	The pictures	ter Chroseputures	2

Sample Tasks

The sample tasks that follow are examples of general education activities in the content areas of reading, math, and science at elementary, middle, and high school levels. These can be used as is or serve as models if educators develop their own. It will be important to make sure that whatever task(s) are administered to students that they:

- are directly connected to the grade level benchmark and target skill that the assessment is evidencing
- are directly connected to the grade level, general education curriculum for that particular district, school, or class
- are broken down into more steps tailored to the individual needs of each student
- are adapted to make instruction and performance accessible and meaningful for each individual student

Elementary Language Arts Sample Task

- Io **CCSB:** A. Students can comprehend what they read in a variety of literary and informational texts.
 - 3. Students can draw conclusions, make inferences, and deduce meaning.

Student Name	_ Date of Task Administration	
Age appropriate grade level activity (specify curriculum based)		
	Tester	
Scoring Key		
•		
Materials needed (must be age appropriate)		
Activity (for planning purposes) Create comic strip type story n	naps to examine story elements.	

Steps w/in the Learning Activity Benchmark/ **Script for Each Step Student Performance** Student **Target Skill Indicators** Response Step 1: As a class read "Where the Wild Things Are" or another grade level book. Step 2: Students should write a short response in their writers' notebooks to the text. Ask questions to elicit conversation such as: What stood out the most for you in the story and why?, If you were the main character in the story, how would things have been different?, etc. Step 3: Explain that a story map helps the reader think about the significant features of a text. It is a graphic organizer that a reader can use to explore how a story is put together. Step 4: Using chart paper, overhead projector, or LCD projector, write the work "Setting" as your first heading. Explain that the setting is the time and place of the story. Ask the students to identify the setting of the book that you've read. Step 5: Have the students provide supporting evidence from the book for the description they gave and write that evidence under the Settings heading.

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Step 6: Ask what made the setting		
interesting (or not), and how important the setting was to the story.		
Step 7: Repeat the process for the		
following elements: characters, problem,		
events, and solution.		
Step 8: Use a comic strip planning sheet to		
have the students: name the story, give a		
comic subtitle (name the elements they will		
focus on), write authors).		
Step 9: In each of the remaining frames of		
the comic strip, students should create a		
caption for the frame with the appropriate		
story element as well as the supporting		
details from the story.		
Step 10: They can add backgrounds,		
characters, and dialogue that relate to the		
information represented in the frame.		

^{*} Instructional activities retrieved from the web: http://www.readwritethink.org/lessons/lesson_view.asp?id=236

Middle School Language Arts Sample Task

CCSB: A. Students can comprehend what they read in a variety of literary and informational texts.

4. Students can infer traits, feelings, and motives of characters.

Student Name	
TesterScoring Key	
Materials needed (must be age appropriate)	

Activity (for planning purposes) Create a homepage for a website that a character from a book would likely develop based on the characteristics given in the book.

Steps w/in the Learning Activity Step 1: Provide some sample personal homepages for students for students to preview. Each student should make a list of elements that they found common to most homepages and make a list of elements which would be	Benchmark/Target Skill	Script for Each Step	Student Performance Indicators	Student Response
unique to them and would be found on their own homepages.				
Step 2: Students choose a character from their novel for whom they will develop a homepage. They then will analyze the character thoroughly and list what things might this person put on his or				
Step 3: Students will gather basic information about their				

characters. Encourage students to answer the questions from the perspective of their character (e.g., what is the main conflict for the character you're exploring?)		
Step 4: Using a web-authoring or word-processing program, students create their character's homepage. It should contain a minimum of five graphic elements and three written elements.		
Step 5: The character's homepage should also include a minimum of four pages hyperlinked to each other.		
Step 6: Save the pages as web pages onto diskettes or if allowed, upload them to a web site.		

^{*}Instructional activity retrieved from the web www.readwritethink.org/lessons/lesson_view.asp?id=50

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High School Language Arts Sample Task

CCSB: A. Students can comprehend what they read in a variety of literary and informational texts.

9. Students can analyze style or structure.

Student Name	Date of Task Administration
Scoring Key	Tester
Materials needed (must be age appropriate)	

Activity (for planning purposes) Students "become" one of the major characters in a book and describe themselves and other characters, using lists of accurate, powerful adjectives.

adjectives.				
Steps w/in the Learning	Benchmark/Target	Script for Each Step	Student Performance	Student Response
Activity	Skill		Indicators	
Step 1: Identify adjectives in a				
paragraph.				
Step 2: Brainstorm a list of				
character traits or provide a				
short list on the board, to				
provide a sample for students.				
Step 3: Compose a class				
definition of the literary term.				
Step 4: Participate in a class				
demonstration of compiling a				
list of character traits, using a				
variety of resources.				
Step 5: Compile the data for				
the character in a chart which				
includes the book which				
includes the character.				
Step 6: In small groups				
compile a list of traits and				
support from the novel on a				
character.				
Step 7: On butcher paper, list				
the traits of the selected				

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character without identifying the character.		
Step 8: Post the charts and have groups guess which character the other groups' lists are describing.		

^{*} Instructional activities retrieved from the web: <u>www.readwritethink.org/lesson</u>

Elementary Math Sample Task

CCSB: D. Students can interpret data presented in a variety of ways.
1. Students can use tables and graphs to locate and read information.

Student NameAge appropriate grade level activity (specify curriculum based)	_ Date of Task Administration
Age appropriate grade level activity (specify curriculum based)	Tester
Scoring Key	
Materials needed (must be age appropriate)	
Activity (for planning purposes) Using graphs to compare t	two categories of information and identify number patterns.

Steps w/in the Learning Activity	Benchmark/Target Skill	Script for Each Step	Student Performance Indicators	Student Response
Step 1: Display a chart that has four sets of numbers with the first number being 13 less than the second number (e.g., 27/40). Have the first number in the pair labeled "start" and the second number labeled "finish" and ask the students, "How do you get from start to finish in each row?"				
Step 2: Provide another set of pairs with the first number being 20 more than the second number. Ask, "How do you get from start to finish in each row?"				
Step 3: Provide a weather chart created with various cities; one column for 6 a.m. temperature and the second column for the				

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high of the day. Fill in the 6:00		
a.m. temperature and tell the		
students to add 18 degrees to		
each 6:00 a.m. temperature to		
find the high.		
Step 4: Have the students graph		
the cities 6:00 a.m.		
temperatures with blue dots		
and the highs with red dots.		
Step 5: List the patterns they		
see.		
Step 6: Collect the high		
temperatures for ten major		
cities from the local newspaper		
and figure the 6:00 a.m.		
temperature for those cities.		
Step 7: List the cities in order		
from the lowest 6:00 a.m.		
temperature to the highest.		
Step 8: Optional: use		
Microsoft Excel or similar		
spreadsheet/graphing software		
to create a graph of the data.		

^{*} Instructional activities retrieved from the web: http://illuminations.nctm.org

Middle School Math Sample Task

CCSB: A. Students can understand and apply a variety of math concepts.3. Students can understand and apply concepts of geometry.

Student Name	Date of Task Administration	
Age appropriate grade level activity (specify curriculum based)		
	Tester	
Scoring Key		
Materials needed (must be age appropriate)		
Activity (for planning purposes) Determine the areas of rectangles	es and squares for a variety of purposes.	

Steps w/in the Learning Activity	Benchmark/Target Skill	Script for Each Step	Student Performance Indicators	Student Response
Step 1: Measure and record the				
dimensions of squares and				
rectangles found within the				
classroom (e.g., floor tiles,				
windows, chalkboard)				
Step 2: Calculate the area of each.				
Step 3: Divide into groups of three				
with each being either a recorder,				
measurement verifier, or a reporter.				
Step 4: Give each group 4				
rectangles drawn on a grid and have				
them compute the area. Review the				
formula for rectangles: A=bxh				
Step 5: Using rulers, the students				
should draw one diagonal in each				
of the shapes and then cut each				
shape along the diagonal into two				
parts. In their groups, have				
students estimate the area of each				

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triangle formed by dividing shapes in half along the diagonal. Review		
methods (e.g., count the number of		
squares, half-squares, and partial		
squares that are formed when the		
shapes are divided; realize that each		
shape has an area equal to half the		
area of the original shape)		
Step 6: Discuss the results with the		
class as a whole.		
Step 7: Using the Internet, research		
the history of the Bermuda Triangle		
to determine its dimensions.		
Step 8: Ask, "Is the Bermuda		
Triangle truly a triangle? If not,		
what shape is it? Why? If it's not a triangle, are you able to		
approximate the total area covered		
by the Bermuda Triangle? Do you		
think there is a center to the		
Bermuda Triangle? How would		
you find it?		

^{*} Instructional activities retrieved from the web: http://illuminations.nctm.org

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High School Math Sample Task

CCSB: D. Students can interpret data presented in a variety of ways.

1. Students can make inferences based on data presented in a variety of ways.

Student Name	Date of Task Administration		
Age appropriate grade level activity (specify curriculum based)	Tester		
Scoring Key			
Materials needed (must be age appropriate)			
Activity (for planning purposes) Gather data on the top 10 highes			

Steps w/in the Learning Activity	Benchmark/Target Skill	Script for Each Step	Student Performance Indicators	Student Response
Step 1: Students access a movie website such as http://www.movieweb.com/movie/alltime.html				
Step 2: Gather data for the top 10 movies, have them set up a bar graph with the titles (and release years) along the horizontal axis and the receipts (in millions) along the vertical axis. (Discuss the scale that would be the best for the vertical axis=100s).				
Step 3: Set up a pictogram with the same data.				
Step 4: Make a line graph with the years along the horizontal and the receipts along the vertical.				
Step 5: Have students explain if they think the movies would be in a different order if they were offered at a different time of year, if they offered a discount to teenagers, if they were advertised on TV vs. the newspaper, etc.				

^{*} Instructional activities retrieved from the web: http://score.kings.k12.ca.us./lessons/hollywood.html

Elementary Science Sample Task

CCSB: A. Students can understand concepts and relationships in life science.

1. Students can understand structures of living things.

Student NameAge appropriate grade level activity (specify curriculum based)	Date of Task Administration
rige appropriate grade level detivity (speerly ediffication based)	_ Tester _
Scoring Key	
Materials needed (must be age appropriate)	
Activity (for planning purposes) Classifying animals using variou	us features.

Steps w/in the Learning Activity	Benchmark/Tar get Skill	Script for Each Step	Student Performance Indicators	Student Response
Step 1: Brainstorm ideas of ways in				
which objects or living organisms				
can be grouped (e.g., size, shape, or				
color)				
Step 2: Talk about ways to group				
common items in their homes (e.g.,				
clothes, food, games)				
Step 3: In groups, work with one of				
the following items to practice				
classifying:				
 A box of assorted buttons 				
 A box of assorted tools 				
 A box of assorted keys 				
Step 4: Each group should keep a				
written record of how the objects				
were divided and share with class.				
Step 5: Teacher explains to the				
students that scientists classify				
animals depending on the features				
they share as animals.				
Step 6: Students will be given				

animal cards and asked to classify		
the animals according to whatever		
feature they choose. They need to		
keep written record of how the		
objects were divided.		
Step 7: Students answer the		
following questions in class:		
Are there features that are		
shared by all of the animals? If		
so, what are they?		
What features vary from animal		
to animal?		
What features did you use to		
divide the animals?		
Are there other features you		
could use to place the animals		
into different groups?		
Step 8: Have students regroup their		
animal cards. Provide these		
suggestions:		
Animals that run		
Animals that hop		
Animals that swim		
Animals that crawl		
Animals that fly		
Step 9: Have students report on		
their written records.		

^{*} Instructional activities retrieved from the web: <u>www.sciencenetlinks.com/lessons</u>

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Middle School Science Sample Task

CCSB: D. Students can understand concepts and relationships in physical science.

1. Students can understand and apply concepts related to mechanics, forces, and motion.

Student NameAge appropriate grade level activity (specify curriculum based)	Date of Task Administration		
Age appropriate grade level activity (specify curriculum based)	Tester		
Scoring Key			
Materials needed (must be age appropriate)			
Wiaterials needed (must be age appropriate)			
Activity (for planning purposes) Build a feedback-controlled sys	tems (a water clock) and research ways to improve the system design.		

Benchmark/Target Skill	Script for Each Step	Student Performance Indicators	Student Response
	C	<u> </u>	Skill Each Step Performance

the bottom of a 1 liter plastic soft drink bottle, noting that the drip rate changes as the water level changes. Step 5: With class divided into two groups, each group is to construct a water clock that will keep time accurately for at least 2 hours without human intervention. To do this, the drip rate from the bottle has to be constant.		
Step 6: Each group need to design a feedback-controlled robotic system to keep the water level in the bottle constant enough to maintain a steady drip rate. Restrict students to using mechanical devices (like floats) and the source of water to a large (2 liter) reservoir of water. The robots can range from ones powered by the force of gravity to ones that incorporate electrical components like small motors.		
Step 7: Each group will present and test the finished robot to each other and check 2 or 3 random times during a two-hour run to see whether it is keeping time within the specified +/-1% over the entire period.		

^{*} Instructional activities retrieved from the web: <u>www.sciencenetlinks.com/lessons</u>

High School Science Sample Task Format

CCSB: B. Students can understand concepts and relationships in life science. 3. Students can understand environmental interaction and adaptation.

Student Namel Age appropriate grade level activity (specify curriculum based)	Date of Task Administration
rigo appropriate grade level activity (specify currentum based)	Tester
Scoring Key	
Materials needed (must be age appropriate)	
Activity (for planning purposes) Examine the hydrologic impacts of	f drought.

Steps w/in the Learning Activity	Benchmark/Target Skill	Script for Each Step	Student Performance Indicators	Student Response
Step 1: Read a story about a time in history				
in which people experienced a drought.				
Step 2: Discuss these questions:				
• How important is water to society?				
• What are some examples of the role that				
droughts played in American history?				
• Do you think drought could affect you?				
How would you prepare for a drought?				
• What do people use water for (besides				
consumption and agriculture)?				
Where do people get their water from and				
what happens when something, such as				
drought threatens the water supply?				
Step 3: Have each student define a drought				
in their journals.				
Step 4: Review the various ways that				
drought can be defined:				
 Meteorological—a measure of 				
departure of precipitation from normal.				
Due to climatic differences, what is				

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 considered a drought in one location may not be a drought in another location? Agricultural—refers to a situation when the amount of moisture in the soil no longer meets the needs of a particular crop. Hydrological—occurs when surface and subsurface water supplies are below normal. Socioeconomic—refers to the situation that occurs when physical water shortage begins to affect people. 		
Step 5: Create a chart that compares drought, floods, and hurricanes in the areas of frequency, warning time, and duration.		
Step 6: Read the article, Droughts, Floods, and Sprawl – They're All Connected at http://www.state.nj.us/drbc/stormwater.htm .		
Step 7: Have students write a short essay in which they summarize the article and relate it to what they have learned, particularly stressing the impact of human activities on droughts.		

^{*} Instructional activities retrieved from the web: <u>www.sciencenetlinks.com/lessons</u>

Iowa Alternate Assessment Pre-Scoring Checklist

Breadth: If any part of the Review/Observation/Task for the primary benchmark is missing, then there is no primary benchmark, and thus no achievement. Additional benchmarks do not count toward breadth if the primary benchmark is missing.

Review: Every review in this portfolio:
1. Is student work.
2. Is directly connected to the curriculum.
$_$ 3. Is age appropriate (+ or -2 years).
4. Is related to the target skill.
Observation:
1. Is presented in a graph.
2. There is data over time (at least 12 weekly points).
3. The behavior or benchmark that was charted is clearly identified (targeted skill).
4. Points are dated
5. X and Y-axis clearly labeled.
6. There is a key/legend if necessary
Task: Every task in this portfolio:
1. Is a general education, learning activity which is broken down into steps.
2. At least one step clearly addresses the standard/benchmark.
3. Student performance levels on each step are indicated.
4. All materials are age-appropriate (+ - 2 years).
5. It is directly related to the curriculum.
Depth:
1. Is found in summative % from the Observation.
2. If the Observation is not evidenced, then there is no Depth.
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Difficulty:
1. Everything in the portfolio is age-appropriate (+ or – 2 years).
2. Every Task and Review in the portfolio is directly related to the gen ed curriculum.
Adaptations:
1. Adaptations are identified and evidenced.
2. The independent use of those identified adaptations is shown in a summative %.
Self Determination:
1. no choices or choices not related to content area activity; no evaluation or use of evaluation
2. choices related to content area activity or performance on standard/benchmark;
evaluates/reflects on performance on the content area standard; no use of evaluation

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3. choices related to content area activity or performance	on standard/benchmark;
evaluates/reflects on performance on the content area st adjust performance based on evaluation/reflection	andard; evaluation reflection used to
Settings:	
1. The work was completed in a number of settings which	h are appropriate for the benchmark skill